

TOWN OF JACKSON
Regular Council Meeting Minutes
11 November 2025

1. Call to Order:

The Regular Council Meeting of the Town of Jackson was called to order at **5:00 p.m.** on **November 11, 2025**, in the Council Chambers of the Jackson Municipal Complex located at 106 Main Street in Jackson, SC by Mayor Wiggins.

Notification for Meeting:

Notification for meeting was emailed to **The Aiken Standard**, posted in the Jackson Municipal Complex and to the Town of Jackson website on **November 10, 2025**.

Members of Council Present:

Mayor Wiggins
Councilmember Bates
Councilmember Etheredge
Councilmember Greene
Councilmember Holley

Members of Council Absent:

Councilmember Teuton-sick
Councilmember Willingham-previous obligation

Visitors present were:

1. Ryan Sparling, Chief of Police

Staff present:

EmmaLee Salvo, Clerk/Treasurer

2. Invocation

Invocation was given by Councilmember Bates.

3. Pledge of Allegiance

Pledge was led by Councilmember Bates.

4. Approval of Agenda

Councilmember Etheredge made motion to approve the agenda as written and distributed-seconded by Councilmember Bates. The agenda was unanimously approved.

5. Approval of Minutes

Councilmember Bates made motion to approve the minutes from the Work Session on October 09, 2025, Streets Committee Meeting on October 21, 2025, and the Regular Council Meeting on October 14, 2025, as presented and distributed-seconded by Councilmember Holley. The minutes were unanimously approved as presented and distributed.

6. Standing Committee Reports

Water- Written report attached to the minutes.

Streets- Councilmembers Bates and Etheredge reported that they have communicated with local representatives concerning work orders submitted to the South Carolina Department of Transportation (SCDOT) approximately three months ago. A total of thirty-seven (37) items remain on the list.

Fire- Written report attached to the minutes. Councilmember Greene reported that the Fire Department will be submitting a list of fire hydrants requiring regular maintenance throughout the community. The Water Department will address the necessary clearing of debris and maintenance.

Police- Written report attached to the minutes. Chief Sparling discussed nuisance property with council. Council will hold a Special Called Meeting November 18, 2025, at 5:00pm to discuss the situation.

Sanitation- No report.

Parks and Recreation- No report.

Buildings- No report.

Councilmember Greene made motion to accept reports as given-seconded by Councilmember Bates. The standing committee reports were unanimously approved as given and submitted.

7. Mayors Report-No additional report.

8. Ordinance 25-15: Business License Class Schedule Update

Mayor Wiggins reviewed Ordinance 25-15 with Council. Updating the business-license classification schedule is required by the State of South Carolina under the South Carolina Business License Tax Standardization Act (2020 Act No. 176), which is codified at S.C. Code § 6-1-400 et seq. The revision adjusts certain NAICS codes to new classes to reflect current industry data. These changes are expected to have minimal impact on the Town's budgeted business-license revenue.

Councilmember Bates made motion to approve the 2nd reading of Ordinance 25-15-seconded by Councilmember Holley. The vote to approve Ordinance 25-15 was unanimous.

9. Ordinance 25-16: Revision of Municipal Code Chapter 8.16 – Noise

Mayor Wiggins reviewed proposed revisions to Chapter 8.16 of the Municipal Code relating to noise regulations. This ordinance modernizes Jackson's noise regulations by clarifying prohibited conduct, introducing measurable sound limits, establishing a variance process for certain activities, and aligning enforcement authority with current practices.

Councilmember Bates made motion to approve the 2nd reading of Ordinance 25-16-seconded by Councilmember Greene. The vote to approve Ordinance 25-16 was unanimous.

10. Ordinance 25-17: Addition of Park Hours & Rules

Mayor Wiggins reviewed Ordinance 25-17, which establishes official park hours and penalties for violations.

Councilmember Bates made motion to approve the 2nd reading of Ordinance 25-17-seconded by Councilmember Holley. The vote to approve Ordinance 25-17 was unanimous.

11. Ordinance 25-18: Amend FY 25/26 Budget – Thornton Park Upgrades, Police Radios, SCIIP Engineering Fees

Mayor Wiggins reviewed Ordinance 25-18. This ordinance amends the FY 25/26 budget to account for:

- Thornton Park upgrades
- Purchase of police radios
- Payment of SCIIP Water Project engineering fees

Councilmember Etheredge made motion to approve the 2nd reading of Ordinance 25-18-seconded by Councilmember Bates. The vote to approve Ordinance 25-18 was unanimous.

12. Ordinance 25-19: Addition to Municipal Code Title 12 Chapter 12.10-Minor Curfew

Mayor Wiggins conducted a review of Ordinance 25-19, which proposes the implementation of a curfew for individuals under the age of 15. This measure was introduced following a rise in after-dark juvenile activity that has resulted in damage to municipal property.

Councilmember Bates made motion to approve the 2nd reading of Ordinance 25-19-seconded by Councilmember Holley. The vote to approve Ordinance 25-19 was unanimous.

13. Ordinance 25-20: Amend FY25/26 Budget-Tree Trimming Thornton Park/PARD Grant/SCIIP Project Construction Payment

Mayor Wiggins reviewed Ordinance 25-20 with Council. The ordinance amends the budget to account for:

- Transfer of funds from savings for tree trimming at Thornton Park
- Receipt and expenditure of PARD grant funds for fence repairs at Thornton Park
- Payment of construction costs for the SCIIP water project

Councilmember Etheredge made motion to approve the 1st reading of Ordinance 25-20-seconded by Councilmember Holley. The vote to approve Ordinance 25-20 was unanimous.

14. Discussion-Repair or Replacement of Kubota Lawn Mower

Council discussed the repair or replacement of the Kubota lawn mower. A motor replacement would cost \$9,694.23, while a new mower at the state contract price would be \$17,667.94.

Councilmember Bates made motion to purchase a new Kubota mower from Steen Enterprises at discounted state contract price. The purchase will be funded by Capital Outlay savings from Streets, Parks, and Sanitation-seconded by Councilmember Etheredge. The vote to purchase the mower was unanimous.

15. Approval of the Purchase of Equipment for SRO Position

Council reviewed bids for the purchase of an in-car camera and body-worn camera for the SRO position. The purchase will be reimbursed 100% through the South Carolina State School Resource Officer (SRO) Grant Program administered by the South Carolina Department of Public Safety.

Councilmember Holley made motion to approve 10-8 Video's bid in the amount of \$3,173.05-seconded by Councilmember Bates. The vote to approve the bid was unanimous.

16. Adjournment

Meeting was adjourned at **5:20 p.m.** by Mayor Wiggins. The next general meeting will be at **5:00 p.m.** on **December 09, 2025**, in the Council Chambers of the Jackson Municipal Complex located at 106 Main Street in Jackson, S.C.

Minutes submitted by:

EmmaLee Salvo, Clerk/Treasurer

Approved by:

Gurney C. Wiggins, Jr., Mayor

Michael Bates, Councilmember

Rosalyn Greene, Councilmember

G. Clayton Holley, Councilmember

K. Todd Etheredge, Councilmember

Kenneth Teuton, Councilmember

K. Jordan Willingham, Councilmember

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