

## **TOWN OF JACKSON**

### **BID SPECIFICATIONS – TOWN HALL PAINTING PROJECT**

**106 Main Street, Jackson, SC**

#### **1. Project Overview**

The Town of Jackson is seeking sealed bids from qualified contractors to perform painting services at Town Hall located at 106 Main Street, Jackson, SC. The project includes painting ceilings, walls, trim, doors, and other designated areas of the building as outlined in these specifications.

#### **2. Scope of Work**

The contractor shall provide all labor, materials, equipment, supervision, and any other items necessary to complete the project, including:

- Painting of ceilings, walls, trim, doors, and baseboards as designated
- Surface preparation including patching holes, sanding, caulking, and minor repairs as needed
- Application of primer where required
- Minimum of two (2) finish coats on all painted surfaces
- Protection of floors, furniture, fixtures, and Town property during work
- Daily cleanup and final cleanup upon completion of the project

#### **3. Materials**

- Contractor shall supply all paint and materials necessary to complete the project
- Paint shall be commercial-grade quality
- Wall color: Sherwin Williams – Taupe of the Morning
- Trim and ceiling color: White

#### **Finishes:**

- Ceilings: Flat
- Walls: Eggshell
- Trim: Semi-gloss

#### **4. Contractor Requirements**

- Contractor must obtain a business license with the Town of Jackson prior to beginning work.
- Contractor shall provide references and any applicable licensing information with the bid submission.

## **5. Schedule and Work Hours**

- Project start date: As soon as possible following award of the contract
- Project completion date: All work must be completed no later than September 30, 2026.

The contractor shall provide an anticipated start date and estimated timeframe for completion with the submitted bid.

Work hours are flexible; however, the contractor shall coordinate all work schedules with the Town of Jackson. Any work performed outside of normal Town operating hours must receive prior approval from the Town.

The contractor shall make every effort to minimize disruption to Town operations, employees, and visitors. The contractor shall coordinate access to the building with Town staff as needed.

## **6. Bid Submission**

- Bids must be submitted no later than **August 14, 2026**.
- Bids will be publicly opened and read aloud at **1:00 p.m. on Monday, August 17, 2026** at Town Hall.
- Submit sealed bids to: Town Hall, 106 Main Street, Jackson, SC 29831
- Envelope must be clearly marked: "Town Hall Painting Bid"
- Bid must be itemized and include all costs associated with completion of the project.

## **7. Evaluation of Bids**

Bids will be evaluated based on completeness, cost, contractor qualifications, references, and the ability to complete the project within the required timeframe.

The Town reserves the right to reject any and all bids.

## **8. Payment Terms**

Payment will be made upon satisfactory completion of all work and final inspection by the Town within thirty (30) days.

## **9. Site Visit**

Contractors are encouraged to visit the site prior to submitting a bid to fully understand the scope of work and conditions of the project.

## **10. Terms and Conditions**

- Contractor is responsible for any damage caused during the project.
- Contractor shall maintain a safe work area and protect Town property throughout the

project.

- All work must comply with applicable codes and standards.
- Contractor shall remove all debris, materials, and equipment upon completion of the project.
- The Town of Jackson reserves the right to reject any or all bids.