

TOWN OF JACKSON
Regular Council Meeting Minutes
14 October 2025

1. Call to Order:

The Regular Council Meeting of the Town of Jackson was called to order at **5:00 p.m. on October 14, 2025**, in the Council Chambers of the Jackson Municipal Complex located at 106 Main Street in Jackson, SC by Mayor Wiggins.

Notification for Meeting:

Notification for meeting was emailed to **The Aiken Standard**, posted in the Jackson Municipal Complex and to the Town of Jackson website on **October 13, 2025**.

Members of Council Present:

Mayor Wiggins
Councilmember Bates
Councilmember Etheredge
Councilmember Holley
Councilmember Willingham

Members of Council Absent:

Councilmember Greene-previous obligation
Councilmember Teuton-sick

Visitors present were:

1. Ryan Sparling, Chief of Police

Staff present:

EmmaLee Salvo, Clerk/Treasurer

2. Invocation

Invocation was given by Councilmember Bates.

3. Pledge of Allegiance

Pledge was led by Councilmember Bates.

4. Approval of Agenda

Councilmember Etheredge made motion to approve the agenda as written and distributed-seconded by Councilmember Bates. The agenda was unanimously approved.

5. Approval of Minutes

Councilmember Bates made motion to approve the minutes from the Work Session on September 04, 2025 and the Regular Council Meeting on September 09, 2025, as presented and distributed-seconded by Councilmember Holley. The minutes were unanimously approved as presented and distributed.

6. Standing Committee Reports

Water- No report.

Streets- Councilmember Bates reported the following items:

- *Mosquito spraying is scheduled for October 14th, with the intention of improving conditions for the upcoming Hook & Cook Festival.*
- *He noted that the tractor has a hole in the hydraulic filter. He will order the replacement part and complete the repair himself.*
- *He also stated that he will follow up with Senator Young regarding pending SCDOT work order requests related to sign repairs and tree trimming.*

Fire- No report.

Police- Chief Sparling informed the Council that an interview had been conducted for the Code Enforcement Officer position, and an offer of employment was extended. The new Code Enforcement Officer is expected to begin at the end of the month.

Sanitation- Councilmember Etheredge reported that there were no new updates from the Sanitation Department. He expressed his appreciation to everyone involved in organizing the Hook & Cook Festival.

Parks and Recreation- No change from Work Session.

Buildings- No report.

Councilmember Etheredge made motion to accept reports as given-seconded by Councilmember Bates. The standing committee reports were unanimously approved as given and submitted.

7. Mayors Report

1. The Mayor proposed placing the Jackson history sign—presented to the Town by the Aiken County Museum—in the flower bed, caddy-corner at the front entrance of Town Hall. Councilmember Willingham will install the sign this week, prior to the Hook & Cook Festival.

8. Ordinance 25-14; Amend FY 25/26 Budget – Purchase of SRO Vehicle

Mayor Wiggins reviewed Ordinance 25-14. The ordinance will amend the FY 25/26 Budget to record the purchase of a new vehicle for use by the School Resource Officer-to be reimbursed by the SC Dept. of Public Safety SRO Grant Program.

Councilmember Holley made motion to approve the 2nd reading of Ordinance 25-14-seconded by Councilmember Bates. The vote to approve Ordinance 25-14 was unanimous.

9. Ordinance 25-15: Business License Class Schedule Update

Mayor Wiggins reviewed Ordinance 25-15, which updates the business license class schedule in accordance with current state-mandated classifications.

Councilmember Etheredge made motion to approve the 1st reading of Ordinance 25-15-seconded by Councilmember Bates. The vote to approve Ordinance 25-15 was unanimous.

10. Ordinance 25-16: Revision of Municipal Code Chapter 8.16 – Noise

Mayor Wiggins reviewed proposed revisions to Chapter 8.16 of the Municipal Code relating to noise regulations.

Councilmember Etheredge made motion to approve the 1st reading of Ordinance 25-16-seconded by Councilmember Bates. The vote to approve Ordinance 25-16 was unanimous.

11. Ordinance 25-17: Addition of Park Hours & Rules

Mayor Wiggins reviewed Ordinance 25-17, which establishes official park hours and penalties for town parks.

Councilmember Bates made motion to approve the 1st reading of Ordinance 25-17-seconded by Councilmember Holley. The vote to approve Ordinance 25-17 was unanimous.

12. Ordinance 25-18: Amend FY 25/26 Budget – Thornton Park Upgrades, Police Radios, SCIIP Engineering Fees

Mayor Wiggins reviewed Ordinance 25-18. This ordinance amends the FY 25/26 budget to account for:

- Thornton Park upgrades
- New police radios
- Additional SCIIP engineering fees

Councilmember Etheredge made motion to approve the 1st reading of Ordinance 25-18-seconded by Councilmember Willingham. The vote to approve Ordinance 25-18 was unanimous.

13. Ordinance 25-19: Addition to Municipal Code Title 12 Chapter 12.10-Minor Curfew

Mayor Wiggins conducted a review of Ordinance 25-19, which proposes the implementation of a curfew for individuals under the age of 15. This measure was introduced following a rise in after-dark juvenile activity that has resulted in damage to municipal property.

Councilmember Holley made motion to approve the 1st reading of Ordinance 25-19-seconded by Councilmember Willingham. The vote to approve Ordinance 25-19 was unanimous.

14. Approval – Lighting Upgrade-Tennis Court

Council considered an upgrade to the tennis court lighting after determining that the previously approved 260-watt fixtures did not provide adequate illumination. The proposed upgrade will increase the lighting capacity to 420 watts. Funding recommendation attached to the minutes.

Councilmember Willingham made motion to approve lighting agreement-seconded by Councilmember Etheredge. The vote to upgrade was unanimous.

15. Review and Approval-Business Economic Grant Application for Old Concession Stand

Council reviewed submitted bids for the renovation of the old concession stand at 68 Main Street, located within Harvey Park. Funding for the project will come from the SRS settlement.

Councilmember Willingham made motion to approve Kenrick's bid in the amount of \$24,000.00-seconded by Councilmember Bates. The vote to approve the bid was unanimous.

16. Repair Authorization for Code Enforcement Vehicle

Council reviewed estimates for the repair of the 2018 Ford Code Enforcement truck.

Councilmember Willingham made motion to approve Aiken's Finest Auto Care & Exhaust's estimate of \$2,400.00 to repair the truck-to be funded by budget line item Vehicle Repairs-seconded by Councilmember Holley. The vote to approve the estimate was unanimous.

17. Approval of the Purchase of Equipment for SRO Position

Council reviewed bids for the upfitting of the new School Resource Officer (SRO) vehicle. The project will be funded through the SCDPS SRO Grant, with all bids submitted at the state contract pricing.

Councilmember Bates made motion to approve the bids-seconded by Councilmember Holley. The vote to approve the bids was unanimous.

18. Discussion-TAP Grant-Main Street Sidewalk Landscaping

Council discussed their wishes regarding landscaping for the Main St. sidewalk grant. Items discussed included:

- Decorative lighting.
- Low maintenance landscaping.
- Small low maintenance trees.

19. Purchase Consideration-Christmas Street Decorations

Council discussed a path forward regarding the purchase of Christmas decorations for Hwy. 125 and old Christmas lights.

Councilmember Willingham made a motion to allow the streets committee to spend up to \$15,000.00 out of Capital Outlay-Streets to purchase new Christmas decorations for Hwy 125 and donate old Christmas lights to Ridge Spring-seconded by Councilmember Bates. The vote to authorize the purchase and donate old lights was unanimous.

The Streets Committee will meet Tuesday, October 21, 2025 at 5:00pm.

19. Consideration of Rescheduling Regular Council Meeting Due to Veterans Day

Council agreed to keep meeting date as originally approved.

20. Adjournment

Meeting was adjourned at **5:31 p.m.** by Councilmember Etheredge-seconded by Councilmember Bates. The next general meeting will be at **5:00 p.m.** on **November 11, 2025**, in the Council Chambers of the Jackson Municipal Complex located at 106 Main Street in Jackson, S.C.

Minutes submitted by:

EmmaLee Salvo, Clerk/Treasurer

Approved by:

Gurney C. Wiggins, Jr., Mayor

Michael Bates, Councilmember

Rosalyn Greene, Councilmember

G. Clayton Holley, Councilmember

K. Todd Etheredge, Councilmember

Kenneth Teuton, Councilmember

K. Jordan Willingham, Councilmember